

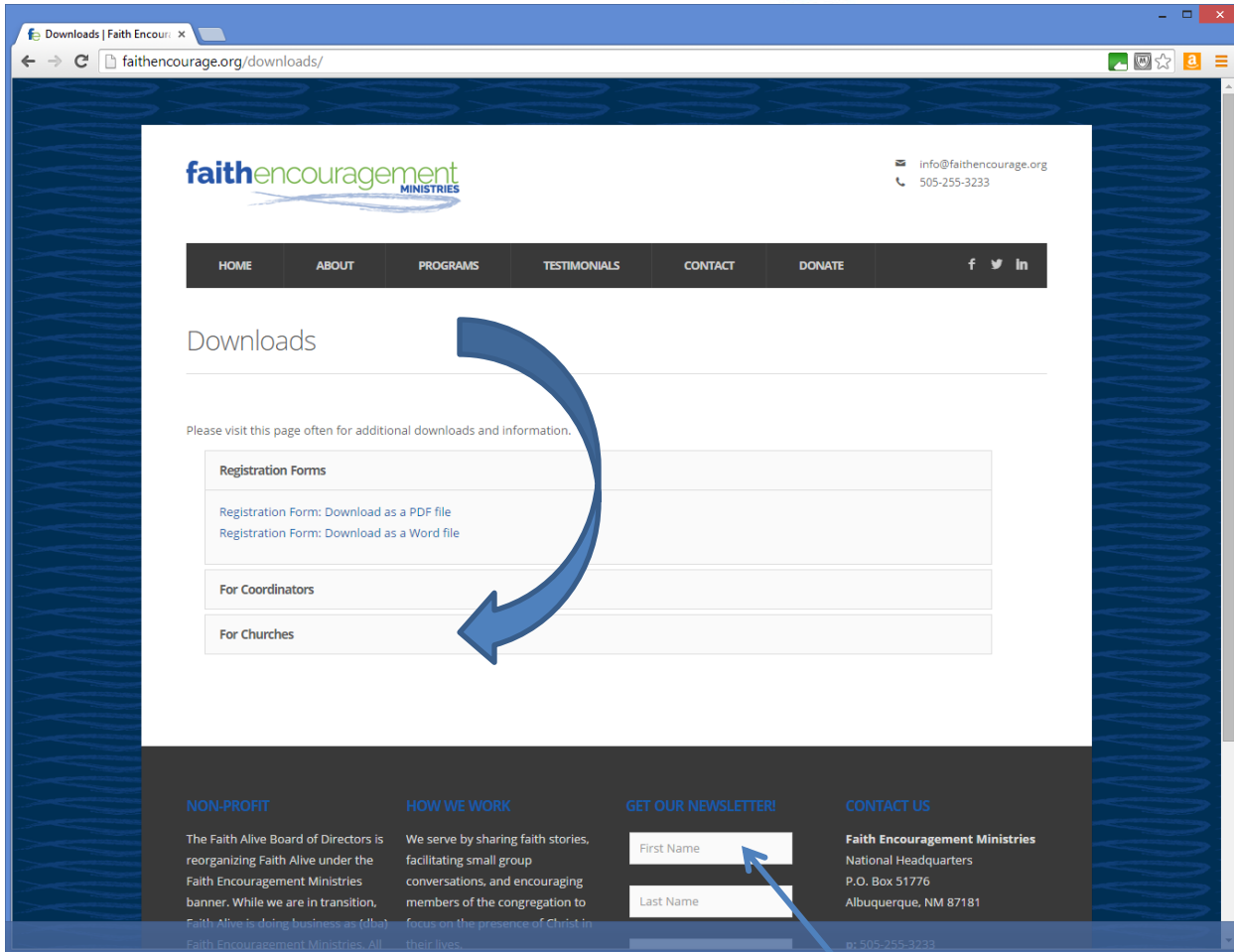
Dear Church Leaders and Committees,

We are very excited you are going to be joining us in serving your church through a Faith Encouragement Ministries weekend!

The following are instructions on how to find the documents that are available to you on the faithencourage.org website. We are delivering as many documents as possible for your use via the internet as downloads to give you the opportunity to have document templates that you can personalize for your church and to help us be good stewards by cutting mailing costs.



After you go to the faithencourage.org, hover your mouse over PROGRAMS, and the list will appear. Click on DOWNLOADS.



To find your documents for download, click on For Churches.

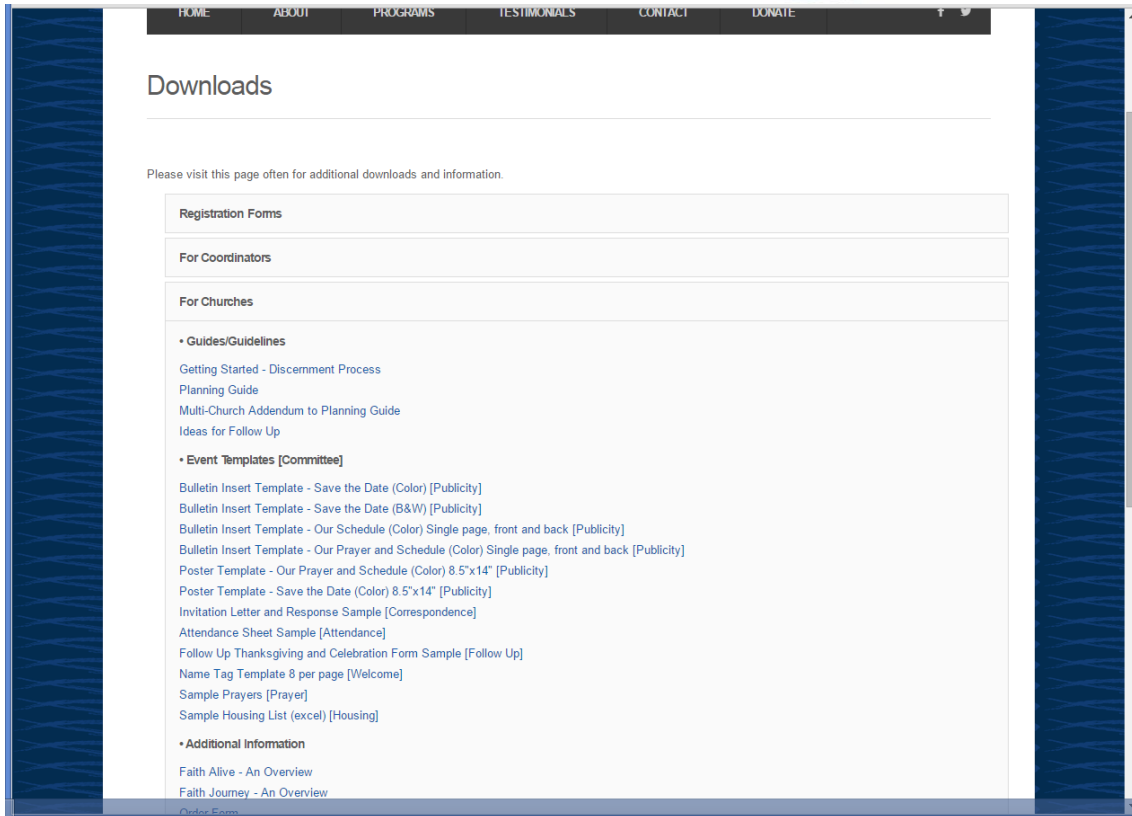
Side note: If you would like to get our newsletter by email, you can subscribe here!

The documents are organized by topic:

- Guides/Guidelines
- Event Templates [Committee]
- Additional Forms
- Training

The documents for Committees are under Event Templates [Committee]. Note that the name of the committee is at the end of the name of the document in [Brackets]. Additional new documents become available based on requests from churches. If you don't see something you need, please ask!

Your Coordinator is available to you for additional ideas and for questions. If you have additional requests for templates, forms, or samples please let me know. And if you don't mind sharing what you have created, we would love to have copies!



[Bulletin Insert Template - Save the Date \(Color\) \[Publicity\]](#)

[Bulletin Insert Template - Save the Date \(B&W\) \[Publicity\]](#)

[Bulletin Insert Template - Our Schedule \(Color\) Single page, front and back \[Publicity\]](#)

[Bulletin Insert Template - Our Prayer and Schedule \(Color\) Single page, front and back \[Publicity\]](#)

[Poster Template - Our Prayer and Schedule \(Color\) 8.5"x14" \[Publicity\]](#)

[Poster Template - Save the Date \(Color\) 8.5"x14" \[Publicity\]](#)

[Invitation Letter and Response Sample \[Correspondence\]](#)

[Attendance Sheet Sample \[Attendance\]](#)

[Follow Up Thanksgiving and Celebration Form Sample \[Follow Up\]](#)

[Name Tag Template 8 per page \[Welcome\]](#)

[Sample Prayers \[Prayer\]](#)

[Sample Housing List \(excel\) \[Housing\]](#)

God's Blessings,

Judith Barrett

Program Director

Faith Encouragement Ministries